

# College Hill Presbyterian Church

TULSA, OKLAHOMA

## 2020 Annual Report



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The Mission of College Hill Presbyterian Church is to:

- Build an inclusive community of faith
- Receive and openly share the love of God
- Reach out with a compassionate voice for peace and justice

**MINISTERS:**  
***ALL THE MEMBERS OF THE CHURCH!***

Pastor: Rev. Todd Freeman

Office Manager:

Director of Music Ministries:

Organist:

Treasurer:

Associate Treasurer:

Lisa Hays

Kim Childs, D.M.A.

Mike Gibson

Mike Patterson

Gary Watts

**The Session:**

Clerk of Session: Kathy Brandon

**Class of 2020**

**Class of 2021**

**Class of 2022**

Terry Baxter

Becky Doyle

Sue Haskins

Bill Nole

Mary Ann Bumgarner

Clay Finck-Ward

Gretchen Hrachovec

Chris Newsome

Parker Brobston

Alexia Medlock

Fred Schone

Mark Thurston

Susan West

**College Hill Presbyterian Church**

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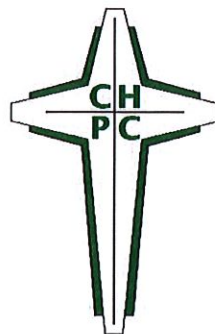
[www.facebook.com/collegehilltulsa](https://www.facebook.com/collegehilltulsa)

Rev. Todd B. Freeman, Pastor

[revtoddfreeman@cox.net](mailto:revtoddfreeman@cox.net)

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**AGENDA**

**ANNUAL CORPORATION AND CONGREGATION MEETINGS  
COLLEGE HILL PRESBYTERIAN CHURCH, TULSA**

January 24, 2021

Opening Prayer .....Rev. Todd Freeman, Moderator

Determination of Quorum .....Kathy Brandon, Clerk of the Session

**CORPORATION MEETING**.....Terry Baxter, President

Convene meeting of Corporation

Election of 2021 Officers of the Corporation. The slate of officers presented by the Session:

- President, Charles Stanford
- Vice President, Terry Baxter
- Kathy Brandon, Secretary
- Mike Patterson, Treasurer / Gary Watts, Associate Treasurer

Presentation of the Annual Financial Report for 2020.....Mike Patterson, Treasurer

Any other Business appropriate to the Annual Meeting of the Corporation

Adjournment of Corporation Meeting

**CONGREGATION MEETING**.....Rev. Todd Freeman, Moderator

Convene Congregation

Receive Annual Statistical Report.....Kathy Brandon, Clerk of Session

Session Ministry Team Reports with Questions and Answers

- Building and Grounds.....Mary Ann Bumgarner, Moderator
- Christian Education.....Susan West, Moderator
- Congregational Care.....Gretchen Hrachovec, Moderator
- Fellowship.....Clay Finck-Ward, Moderator
- Finance & Stewardship.....Terry Baxter, Moderator
  - Budget for 2020
- Nominating .....Clay Finck-Ward, Moderator
- Outreach and Mission.....Mark Thurston, Moderator
- Personnel.....Fred Schone, Moderator
  - *Pastor's Terms of Call*
- Technology & Communication .....Chris Newsome, Moderator
- Visitor & New Member Nurture.....Sue Haskins, Moderator
- Worship & Music.....Bill Nole, Moderator

Any Other Business Appropriate to the Annual Meeting of the Congregation

Closing Prayer..... Rev. Todd Freeman, Moderator

Adjournment

**COLLEGE HILL PRESBYTERIAN CHURCH  
ANNUAL CONGREGATIONAL MEETING  
SUNDAY, JANUARY 26, 2020**

Following worship and a potluck luncheon, the annual congregational meeting of College Hill Presbyterian Church was held on Sunday, January 26, 2020, at 12:42 p.m., in Fellowship Hall. Pastor Todd Freeman opened the meeting with prayer. The clerk determined a quorum was present and that public notices of the time, place and purpose of the meeting conformed to the Book of Order (G-7.0303b). Copies of the 2019 Annual Report of College Hill Presbyterian Church were made available to the congregation after worship and before the congregational meeting. The annual meeting of the congregation was recessed at 12:44 and convened as a Corporation. As moderator, Pastor Freeman reconvened the meeting at 12:49 p.m. following the adjournment of the annual corporation meeting.

**Jennifer Campbell**, 2019 Clerk of Session, presented the Annual Statistical Report.

Rev. Freeman asked members to read the staff reports on their own time as printed in the 2019 Annual Report. Rev. Freeman called on each Ministry Team Moderator or Team member give a brief description of their 2019 Annual Report which was followed by a question and answer period. Rev. Freeman introduced the new chairperson for each team in 2020.

*The congregation shall review the **adequacy of the compensation of the pastor or pastors upon report of the prior review by the Session (G-7.0302a.** Rev. Freeman dismissed himself from the room and designated Fred Schone, from Personnel, as Moderator. Fred presented the Terms of Call for Rev. Freeman. **It was moved and properly seconded to pass as presented the terms of call including the IRS resolution regarding housing/utilities designation:***

- **Whereas, the Rev. Todd Freeman, an ordained minister, has accepted a call to serve College Hill Presbyterian Church, in performance of sacerdotal functions and in the conduct of religious worship, and;  
Whereas, College Hill Presbyterian Church does not provide a residence for called ministers;  
It is hereby resolved that the total compensation paid to the Rev. Todd Freeman for the period beginning January 1, 2020, and ending December 31, 2020, shall be set at \$116,935.00 and includes an annual payment of \$38,000.00 payable twice monthly, which is designated as a housing allowance, within the meaning of the terms used in Section 107 of the Internal Revenue Code, 1986.**

**Motion was carried.** Rev. Freeman returned to the meeting as moderator with affirmation by applause.

There was no other Business appropriate to the Annual Meeting of the Congregation. A motion was made to adjourn. Properly seconded, the motion carried.

**Pastor Freeman** closed the meeting with prayer at 1:33 p.m.

Respectfully submitted,

Kathy Brandon  
Clerk of Session

Rev. Todd Freeman  
Moderator

**COLLEGE HILL PRESBYTERIAN CHURCH**  
**ANNUAL CORPORATION MEETING**  
**SUNDAY, JANUARY 26, 2020**

On Sunday, January 26, 2020 the Annual Meeting of the Congregation was recessed at 12:44 p.m. and convened as a Corporation. A quorum was declared present. **Mike Patterson** presided.

- The 2020 slate of officers of the Corporation were presented by the Session:
  - **Terry Baxter, President**
  - **David Robertson, Vice President**
  - **Kathy Brandon, Secretary**
  - **Mike Patterson, Treasurer/Gary Watts, Associate Treasurer**
    - ◆ **A motion was made that nominations cease and be approved by acclamation, the motion carried.**
  
- **Mike Patterson, Treasurer**, presented the Annual Financial Report for 2019.
  - ◆ **It was moved and seconded to receive the report. The motion carried.**
  
- **There being no other business, it was moved and seconded to adjourn the meeting at 12:49 p.m.**

Respectfully submitted,

Kathy Brandon, Clerk of Session

**COLLEGE HILL PRESBYTERIAN CHURCH  
CALLED CONGREGATIONAL MEETING  
SUNDAY, OCTOBER 25, 2020**

A called congregational meeting of College Hill Presbyterian Church was held on Sunday, October 25, 2020, 10:33 a.m., by Zoom video call. Clerk of Session determined that a quorum was present, and that public notices of the time, place, and purpose of the meeting conformed to the Book of Order (G-7.0303b). The only item of business before the congregation was the election of Ruling Elders for the Class of 2021, Class of 2023, and a congregational member for the 2021 Nominating Committee.

Rev. Todd Freeman, Moderator, placed the following names in nomination for the office of Ruling Elder:

**For a one-year term, Class of 2021:**

**Parker Brobston**

The moderator asked if there were any nominations from the floor. Hearing none,

- **Motion passed that nominations cease and the congregation approved Parker Brobston for Ruling Elder for a one-year term.**

**For a three-year term, Class of 2023:**

**Kathy Davis, Mike Gibson, Charles Stanford, Crystal Zerger**

The moderator asked if there were any nominations from the floor. Hearing none,

- **Motion passed that nominations cease and the congregation approved this slate of Ruling Elders for a three-year term.**

Rev. Todd Freeman, Moderator, presented the following name for the Nominating Committee:

**Rebecca Howard**

The moderator asked if there were any nominations from the floor. Hearing none,

- **Motion passed that nominations cease and the congregation approved Rebecca Howard for a one-year term.**

A motion to adjourn was approved, and the meeting closed at 10:44 a.m. with a prayer by **Rev. Freeman.**

Respectfully submitted,

**Kathy Brandon**  
Clerk of Session

**Rev. Todd Freeman**  
Moderator

The Session of College Hill Presbyterian Church held twelve regular monthly meetings. There were three Electronic Meetings and two Called Congregational meetings during 2020. The Annual Meeting of the Congregation and the Annual Meeting of the Corporation were held January 26, 2020.

**The Session was composed of:**

<u>Class of 2020</u>	<u>Class of 2021</u>	<u>Class of 2022</u>
Terry Baxter	Mary Ann Bumgarner	Alexia Medlock
Becky Doyle	Clay Finck-Ward	Fred Schone
Sue Haskins	Gretchen Hrachovec	Mark Thurston
Bill Nole	Chris Newsome	Susan West

**Session Ministry Team assignments for 2020 were as follows:**

<b>Ministry Teams</b>	<b>Session Representatives</b>	<b>Moderator</b>
Building and Grounds	Mary Ann Bumgarner	Mary Ann Bumgarner
Christian Education	Susan West	Susan West
Congregational Care	Becky Doyle, Alexia Medlock, Susan West	Gretchen Hrachovec
Technology & Communications	Clay Finck-Ward	Chris Newsome
Fellowship	Clay Finck-Ward, Sue Haskins	Clay Finck-Ward
Finance & Stewardship	Terry Baxter	Terry Baxter
Nominating	Clay Finck-Ward, Fred Schone	Clay Finck-Ward
Outreach & Mission	Terry Baxter, Mary Ann Bumgarner	Mark Thurston
Personnel	Fred Schone	Fred Schone
Visitor & New Member	Gretchen Hrachovec, Clay Finck-Ward	Sue Haskins
Worship & Music	Bill Nole	Bill Nole

**Nonprofit Board Representation for 2020 included the following:**

Kendall Whittier Inc. Board	Tally Ferguson, Gini Fox
OK Religious Coalition for Reproductive Choice	Rev. Cathy Elliott

**Thank you dedicated and faithful volunteers!**

**Our Church Staff for year 2020 included the following:**

Pastor	Rev. Todd Freeman effective 3/17/08
Director of Music Ministry	Dr. Kim Childs effective 7/13/06
Director of Bell Choir	Dr. Kim Childs effective 10/01/13
Organist	Mike Gibson effective 8/13/14
Office Manager	Lisa Hays effective 8/9/10
Contract Custodial Service	Tim Smith Janitorial 6/1/2015 - present
Hispanic Ministry Evangelist	Monica Rodriguez effective 6/2012
Childcare Worker/Youth Director	Kye May effective September 2016
Childcare Worker	Meghan Lovett effective June 2018-June 2020

**Treasurer, Mike Patterson, and Associate Treasurer, Gary Watts**

**College Hill is blessed to have this dedicated, talented group of people serving this church!**



## Membership

Active members as of 12/31/19: 187  
Active members as of 12/31/20: 184

### The following were received as new or restored active members: (4)

By Certificate of Transfer: (4)

#3128 Tom Clark  
#3129 Lori Clark  
#3130 Price Purvis  
#3131 Mary Purvis

### The following were removed from the membership rolls: (7)

Deceased: (7)

#3072 Vance Vanderburg	#3071 Rosie Brown
#2865 David Hensley	#3117 Roy Wimer
#2754 Jeanette Featherston	#2518 Marci Platt
#3032 Barbara Bucchianeri	

- ~ As a result of the above changes, membership is currently 184 Active Members, 1 Affiliate Member and 6 "Friends of the Church" for a total of 191 Communicant Members.
- ~ There are about 30 children and youth who are participating in virtual activities.
- ~ We continue to be blessed with a number of honorably retired pastors who worship with us!!

Other data related to 2020:

WEDDING	Tava Bronston-Young	2/29/2020	CHPC
GRAVESIDE SVC	Vance Vanderburg died 3/12/20	3/16/2020	Chicota, TX
GRAVESIDE SVC	David Hensley died 3/15/20	3/19/2020	

Communion was celebrated on a monthly basis in 2020, beginning virtually on Easter Sunday, April 12, 2020.

Average attendance at Sunday worship services through March 8, 2020 was 99. After that time, worship was virtual with no attendance records.

A parking lot drop-by event was held on Pentecost Sunday, May 31, 2020. People were able to come and go, and participate in various activities stationed around the parking lot.

We held an outdoor service, appropriately spaced on the parking lot, on October 4, 2020, for World Communion Sunday, with Earth Care Emphasis activities. Attendance was 58.

In addition to the virtual Christmas Eve Service, a similar service was held in the parking lot at 6:00 p.m., with everyone remaining in their cars. The service was broadcast over an FM radio transmitter. Attendance was 40.

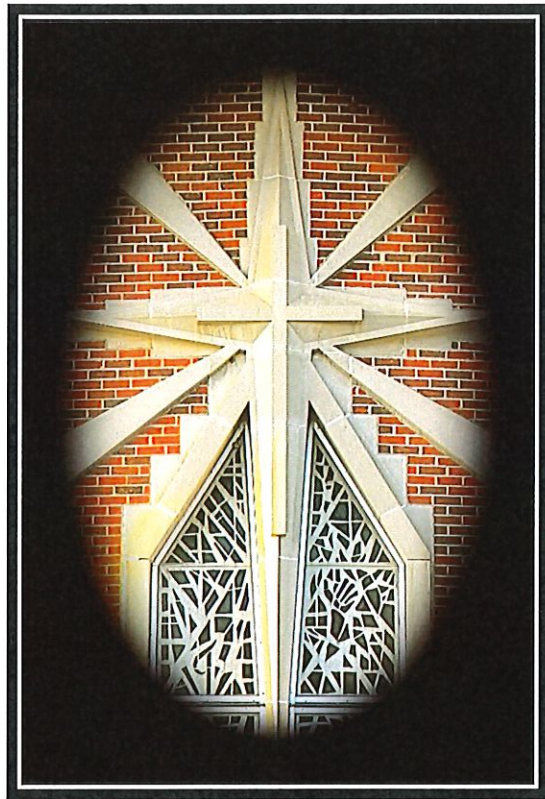
Respectfully submitted,

**Kathy Brandon**

Clerk of Session

December 31, 2020

# Reports of Staff



## PASTOR'S REPORT 2020 - REV. TODD FREEMAN



I suspect that many years from now someone will look back to explore just what was happening at College Hill in the messed-up year of 2020. Therefore, greetings and blessings to you (future) history buffs.

Needless to say, there's no seminary training in how a pastor and a congregation should "be the church" during a **worldwide pandemic**. And yet, the collective wisdom and passion of the Ruling Elders on the Session, and all those serving on our various ministry teams, found ways to navigate the uncharted territory of figuring out how to remain in community, even through ten long months of social distancing (which is continuing into 2021). Our last in person worship in the sanctuary was March 8, 2020. Previous to that, we talked about taking necessary precautions. Simply educating ourselves, which involved carefully sifting through all the un-truths told about the severity of COVID-19 throughout the year, was a top priority. We formed a **Re-union Ministry Team**, faithfully moderated by church member **Dr. Todd Redding**, to make sure safety – for ourselves and others (that's the 'love your neighbor' part that was ignored by so many) – was involved in every decision about when and how to re-open to in person church activities. We experimented, and I think successfully, with some parking lot gatherings, like for World Communion Sunday and Christmas Eve. Moderator of Worship & Music, **Bill Nole**, and I learned how to video and edit weekly services of worship to post to a new YouTube channel. Music Director, **Kim Childs**, and organist, **Mike Gibson**, stepped up and provided the majority of our traditionally excellent music since the choir was not able to meet. I want to also express my appreciation to **Lisa Hays**, our Office Manager, for her dedicated and professional work during these difficult and disorienting times.

Most of us had never heard the word **Zoom** before, but it soon was part of our everyday language. It became the primary means of communication for Session, ministry teams, and weekly Sunday morning gatherings. A special thanks to **John Gammie** for leading us through the opportunity to check in with each other, and continue to explore and discuss many important topics. Amazingly, even though physically distanced, the informality of seeing everyone on a computer screen sitting in their own home actually enhanced personal relationships. One of the biggest goals next year will be discerning what we have learned, and can do better, because of the restraints imposed by the pandemic after we are able to gather again in person as a community of faith.

Also affecting our congregational life: In addition to being an exceptionally contentious presidential election, including false claims of voter fraud and a stolen election (which would inevitably lead to an insurrection at the U.S. Capital on January 6, 2021), the other biggest story of the year was about the **racial reckoning** sweeping the nation, and definitely here in Tulsa. Both of these led to prophetic and pastoral responses on behalf of College Hill. Making a brave and bold statement, we painted "Black Lives Matter" on our church parking lot, as did several other progressive congregations. I was personally involved with several book studies dealing with racial injustice, and in particular, the issue of white privilege (and superiority) engrained not only in our culture and society since day one of this nation, but also embedded deeply within Christianity, including progressive Christianity. I participated in a newly formed Synod of the Sun's Network for Dismantling Racism. Many of us worked on planning a future event in 2021 on the occasion of the centennial of the 1921 Tulsa Race Massacre. Addressing systemic racism is an important part of the mission and ministry of College Hill.

As in any congregation, there were many great joys and sorrowful concerns throughout the year. Not being able to meet together to celebrate or mourn with one another was indeed difficult. We will all be reflecting on this year for many years to come.

Blessings, Rev. Todd

## MUSIC MINISTRY REPORT



### DIRECTOR OF MUSIC MINISTRIES - DR. KIM J. CHILDS

The year 2020 was the beginning of my fifteenth year at CHPC, and in January 2020, no one could imagine the impact of what would occur during this tumultuous year. We began as we always do – with a guest artist the first week, and then choral and handbell rehearsals – and choral participation in the services beginning mid-January. I will never forget Tuesday, March 10 at my primary employ – the University of Tulsa – and one of my choristers in Cappella Chamber Singers said "someone has contracted Covid in the athletic department." I didn't think a lot about it, and the very next day we had our normal handbell and choral rehearsals at College Hill, and little would I know at that juncture that this would be the last time we would meet for the remainder of 2020.

The months of March and April were filled with the beginnings of the pandemic, and we were scrambling to find ways to communicate and to provide music leadership. In my primary job (TU), we finished off the rest of spring 2020 online in what now has become common knowledge, but then was new to some – Zoom. At College Hill, we had to suspend rehearsals for handbells and choir, and I had to find a way to provide leadership in vocal and instrumental ways for worship.

The first week after the pandemic started we closed College Hill for what we thought would only be two weeks. One week after Sunday the 15<sup>th</sup>, we decided that I would provide solo vocal leadership for the special music, and I began providing that leadership beginning the 22<sup>nd</sup> of March. This began a long period of time learning how to record and stream, and once we had everything in place, I began organizing the music for the rest of summer and the fall.

Throughout the pandemic, I have asked some of the choir members to share their gifts as soloists on occasional Sundays. I have also hired instrumentalists, such as Lisa Wagner, oboist to provide special music as well. During the December season I asked a quartet to sing (Rebecca Howard; Lauren Fogarty; Terry Baxter and Bill Major) for the Christmas holiday season, and they were a joy to hear.

After speaking to the choir and handbell in a special session, it was decided that they would not be interested in synchronous Zoom sessions, as it is impossible for anyone to hear each other. There was no way that handbells could be distributed in a logical and safe way, so that ensemble, too, decided not to meet until we were safe once more.

All rehearsals and recordings have been prepared as safely as we can. Plexiglass shields, distance and masks have been used since the pandemic has been with us, and we will continue to do this into spring 2021. My plans are to continue solo singing, occasionally having some singers sing solos, and hiring instrumentalists – all for our streaming Sunday services. Once the vaccine has been administered to a great number of us, and with the approval of our session, we will discuss how we will go forward at that point.

Being the Director of Music for College Hill Presbyterian Church has had its challenges this 2020 calendar year. But I am thrilled to work and direct at a place where I have had so many wonderful people to lean on for advice, to discuss issues and rectify them, and to continue the work of leading our amazing choral and handbell ensembles. I am thankful for the leadership of Todd Freeman, Mike Gibson, organist and also Bill Nole as head of Worship and Music this year, and Todd Redding, who has been the leader of the Union Ministry Team.

I look forward to 2021 as we circumnavigate through the end of the pandemic and reestablishing of our music ministry rehearsals and Sunday participation.

**Dr. Kim J. Childs**, Director of Music  
College Hill Presbyterian Church

## MUSIC MINISTRY REPORT



### ORGANIST - MIKE GIBSON

Last year, I described 2019 as the year of the memorial services. I guess I could describe 2020 as the year of no services as COVID-19 restricted our worship to that which could be done virtually. Thanks to the initial skills of Chris Newsome and then the faithful work of video crew Bill Nole and Pastor Todd Freeman, we were able to provide services weekly on our YouTube channel.

Suffice it to say, it certainly has not been the same playing hymns without voices joining in. The time has been difficult for your organist as I am sure it has been for all of you. But surely, through God's grace and goodness to us, we shall soon be back together, worshipping as one in the House of God. And when that time comes, trust me: I shall pull out all of the stops and we, together, shall raise the roof in joyful praise.

Respectfully,  
**Mike Gibson**

# Ministry Team Reports



## The 2020 Session

*Kathy Brandon, Clerk of Session*

TERRY BAXTER

MARY ANN BUMGARNER

BECKY DOYLE

CLAY FINCK-WARD

SUE HASKINS

GRETCHEN HRACHOVEC

ALEXIA MEDLOCK

CHRIS NEWSOME

BILL NOLE

FRED SCHONE

MARK THURSTON

SUSAN WEST



## **BUILDING & GROUNDS**

**TEAM MEMBERS:** Mary Ann Bumgarner-Moderator, Jim Campbell, Cathy Elliot, Gini Fox, Mark Miller, Todd Redding, Tim Smith, David Zerger

### **GENERAL PURPOSE AND AREAS OF RESPONSIBILITY:**

The Building and Grounds Ministry Team views the property at 7<sup>th</sup> and Columbia as a communal home for the congregation of College Hill. As a team and as individuals, we strive to maintain these facilities as a safe and welcoming place where our church family can grow and worship together.

We look after our church building and the surrounding property using the resources at hand. When possible, we make repairs and improvements ourselves and by organizing church-wide workdays. When special skill and knowledge are required, we coordinate repair activities with outside contractors. In all of this, we seek to be good stewards of the gifts of our members and of this planet that we call home through energy conservation, recycling and other sustainable practices.

### **MAJOR GOALS FOR 2021:**

Change photo cells to lights in equipment area and parking lot.  
Convert light fixtures in Todd's office to LED  
Add electrical outlet (GFCI) in basement  
Add electrical outlets in Youth room  
Extend electrical circuit in kitchen to refrigerator  
Implement Building Improvement (3 year) Plan  
Repair gutters on the north end of the sanctuary  
Repair sump pump line in well on east side of sanctuary.  
Misc. brick repairs  
Scrape and pain outside trim areas  
Install new plants in Spring.  
Hold inside & outdoor clean up Saturday

### **MAJOR ACCOMPLISHMENTS AND PROGRAMS IN 2020**

Had repaired main water line break on East side of building.  
Had new signage designed, fabricated and placed in Front of building and also in the parking lot.  
New fans and lights in Choir Loft  
New Electrical wiring installed  
Kitchen appliances checked and cleaned.  
Equipment storage closet re-arranged and cleaned out.  
Summer flowers in north planter replaced with Spring Pansies.

### **HIGHLIGHTS AND CELEBRATIONS IN 2020**

Outside work day to rake, pull weeds, and clean up grounds attracted about a dozen helpers  
(No inside work day in 2020)

### **UNCOMPLETED TASKS AND OBJECTIVE:**

Finish plans to implement "Green Church Building" and get certified.  
Finish plans to Re-Unite in-service gatherings safely.

### **MINISTRY TEAM'S ACTIVITIES WHICH SHOULD BE CONTINUED IN COMING YEAR:**

Depending on Covid-19, ALL activities and gatherings.  
No suggestions for discontinuing any activities

### **DREAMS/PLANS**

*To be able to get back into church and congregate safely again, while also taking note of the what ZOOM has meant to ALL during these times.*

Submitted By:

**Mary Ann Bumgarner, Moderator**

# CHRISTIAN EDUCATION

Team Members – Susan West (moderator), Nancy Gammie, Trinna Burrows, Kye May, Todd Freeman

## Pre-pandemic Activities

- Kids made Valentine cards for congregation
- Mardi Gras parade
- Repaired and update computer lab
- Revised nursery intake forms
- Revised Christian education job descriptions
- Secured pay raise for nursery workers

## Pandemic Activities

- Created Data Base of All Children at CHPC
- Senior Sunday – Haley Brobston
  - Picture journal
  - Drive-by party
  - Scholarship
- Video project
  - Adults for children
  - Posted on CH Family Fellowship Facebook page
- Teacher appreciation
  - Mention in Worship service
  - Cards mailed to teachers
- Vacation Church School
  - Video based – Bolt curriculum
  - Supplies for crafts mailed to families
  - Family Picnic
  - 4 families, 6 children participated
- Rally Day
  - Teacher commissioning in worship
  - Home delivery of bags to children
    - Younger children received bags with Treasure chest prizes and cookies
    - Older kids received a copy of their curriculum, journals, multicolored pens and markers
- Church School
  - *Joyful Path* for younger children
    - Emailed to families every Sunday morning
    - Posted on CH Family Fellowship FB page
      - Includes singing and music with Trinna Burrows
  - *Children of the Earth – A Guide to Spiritual Activism* for older kids
    - Set up Slack page for communication among kids, parents, facilitator
    - Two groups – preteens and teens
- Advent
  - Boxes or bags hand delivered
  - Preschoolers received Nativity craft and cookies in a jar
  - School age kids received "Advent in a Box" with 24 prepackaged Nativity crafts
  - Teens received bag with "Kindness Jars" and DIY cookies
- Youth Director Position
  - Created a paid position to facilitate youth education and activities
  - Promoted Kye May to this position with a pay raise
- Youth Activities
  - Two service activities at Chandler Park included picnics



- Additional Service projects by all ages
  - Collected food for Kendall Whittier Inc. Food Pantry
  - Made cookies for Day Center for the Homeless
- Cards to Kids
  - Monthly cards to kids
    - Most had additional activities
    - 185 cards mailed
  - Birthday cards for everybody
- Curb Appeal Projects
  - 3<sup>rd</sup> floor, east hallway
  - Nursery
  - Craft supplies
- Collaboration With Green Team
  - Two community clean-up projects
  - Mindful use of disposables, especially plastics
  - Recycling unused materials
  - Donating unused materials
  - Responsible retirement of electronics

#### Ongoing Activities

- Creation of a Code of Conduct for youth workers
- Child safety training for all youth workers
- Preparation for return to church

Submitted by:

**Susan West**, Moderator

## CONGREGATIONAL CARE

**Ministry Team Members:** Gretchen Hrachovec, Moderator; Becky Doyle, Gini Fox, Gretchen Hannefield, Marilyn Hill, Alexia Medlock, Jan Swafford, Susan West, Mark Thurston (visitation), Todd Freeman (ex officio)

### Team's general purpose and areas of responsibility:

- Provide care (food, transportation, necessary shopping, phone calls, etc.) for families or members in need.
- Support the pastor with visitation to members in health care facilities.
- Provide Care Cards for members during times of need.
- Contact members (working with the Pastor) who have had extended absences from worship services and other activities.
- Supplement the "email contact tree" by using a "phone tree" for those members without internet or e-mail.
- Recognize members who have reached 90<sup>th</sup> birthdays.

### Major Goals for 2021:

- Recruit at least 2 new Team members so that fewer are in each one's shepherd group.
- Keep records of the time and activities engaged in by team members.
- Review on a monthly basis worship attendance records; contact those who have been absent for extended periods.

### Major Accomplishments and programs in 2020:

- Organized drive-by celebrations for 3 members reaching 90<sup>th</sup> birthdays.
- Added to our shepherd groups pastors who attend College Hill regularly.
- Created (Mark Thurston) a new College Hill bookmark which we distributed widely and is now in the new member packet.
- With *Barb Nole*, made special Valentine cookies for homebound members.
- Continued to deliver or mail signed Care Cards (handmade by *Susan West*) to numerous members/families experiencing life events.\*
- Stayed in touch with those in our shepherd groups, through cards, phone calls and e-mail.
- Made hospital/nursing home and in-home visits (pre-Covid restrictions), and phone calls to monitor and encourage those in need. *Jan Swafford* deserves special mention for the hours she has devoted to a seriously ill couple.
- Provided food and care as needed to members in their homes.
- Provided transportation for two members on an ongoing basis for medical appointments.
- Purchased groceries, and other supplies for members in need.
- Organized days of meals for members needing that temporary support.
- Assembled and delivered Christmas bags for 16 homebound members, and 4 staff members.
- Contacted those on our list who might need help accessing vaccine or need help with transportation to vaccination sites.

*\*Susan West made approximately 35 Care Cards this year, plus 60 holiday cards, and nearly 300 other cards she sent to those in her shepherd group and to youth!*

2020 has been a year of meeting ongoing care needs, complicated by restrictions due to the Covid pandemic. Team members added additional people to their assigned care groups this year when one Team member was unable to return to Tulsa. With the great support of Pastor Todd, we have worked closely together to identify needs and provide help and comfort. This has been both a privilege and a joy.

Submitted by,

**Gretchen Hrachovec**

Moderator

## FELLOWSHIP

**Roster of Ministry Team Members prior to Covid Pandemic:** Carolyn Brady, Bryan Finck-Ward, Clay Finck-Ward, (Moderator), Norman and Dana Gainey, Barb and Bill Nole, Judith Nole, Alicia Odum, Wyneth Roulet, Emily Gamel, Terry Gamel, Donna Wood, and Crystal Zerger.

**Team's general purpose and areas of responsibility:**

To continue existing fellowship events and activities and create new opportunities to bring CHPC members together for fellowship above and beyond Sunday morning worship.

**Major accomplishments and programs in 2020:**

- **Pot-Luck** event following worship:
  - January 25, Annual Congregational Meeting & Potluck
- **Dinners for 7/8**
  - There were dinner groups scheduled and several groups scheduled and held their dinner prior to the Covid restriction.

**During the Pandemic:**

- Emptied the refrigerator and freezer, and disposed of perishables in the cabinets.
- Purchased floor mats to extend the length of the kitchen on each side of the long table to prevent slips and possible falls during pot luck events.
- Participated in planning for when the congregation returns to the actual facility.

**A Few Goals for 2021:**

- Continue to explore creative ways to bring our members together.

**Uncompleted tasks and objectives:**

None.

**Team's future dreams and/or plans:**

The Fellowship Ministry Team wants to resume activities once it is deemed safe and appropriate to gather in groups and to provide additional fellowship opportunities with the hope that the congregation feels included and driven to participate. We wish to recruit new committee members and review our processes and make adjustments as needed for safety of the committee members and the congregational participants.

**Additional comments:**

Once we are able to return to the church we will be assisting with duties to keep our congregation safe and will be looking for additional committee members. If you have an interest in assisting our committee either as a standing member, an event volunteer, or just have a great idea please contact the moderator. Hopefully soon we shall all be together again, until then please stay safe.

Submitted by,

**Clay Finck-Ward**

Moderator

## FINANCE & STEWARDSHIP

**Team Members:** Terry Baxter, Moderator; David Robertson; Bill Major; Todd Redding; Johnna Thurston; Charles Stanford; Mike Evanson; Tally Ferguson; Rev. Todd Freeman, Head of Staff; Lisa Hays, Office Manager; Mike Patterson, Treasurer; Gary Watts, Associate Treasurer.

**Purpose:** The Finance and Stewardship Ministry Team serves the Session, and thus the congregation, by "encouraging the graces of generosity and faithful stewardship of personal and financial resources" (G-3.0201c). It assists the Session in "preparing and adopting a budget to support the church's mission" (G-3.0113); "determining the distribution of the congregation's benevolences"; and "accounting for the proceeds of special offerings and their disbursement." (G-3.0205). It shall meet the financial review and insurance needs of the church in accordance with the Book of Order.

As we move into 2021, let us be cognizant of the challenges we faced in 2020 and, as a family of faith, were able to overcome through cooperative work and prayerful support from each other and God's Grace through Jesus, Christ.

You will see the financial statement for 2020 to follow in this Annual Report document. As you review them, notice that although there were challenges throughout the year, your Session through controlling expenses and members and friends through their contributions and support, College Hill Presbyterian Church ended the year in a positive financial position. Thanks to these efforts, we were able to do this without staff members suffering financial hardship due to loss of their salaries. We were able to continue offering Christian Education and Worship services through the efforts of many people and the use of new technologies. For all these, we express thanks.

This year completed my rotation on Session and year of moderating the Finance & Stewardship Ministry Team. I want to thank the members of the team: Rev. Todd Freeman, Tally Ferguson, Bill Major, Mike Patterson, Treasurer, Todd Redding, David Robertson, Charles Stanford, Johnna Thurston and Gary Watts, Assistant Treasurer, and Lisa Hays, Office Manager. Most importantly, I want to thank Session and the members and friends of this church body for their diligence, love and care during this significant and difficult year.

In Christ,

**Terry A Baxter**, Moderator

Finance & Stewardship Ministry Team

COLLEGE HILL PRESBYTERIAN CHURCH  
2021 Final Budget

01/20/2021

	2020	2021	% change	Finance Notes:
	<u>Final Budget</u>	<u>Final Budget</u>	from 2020	
<b>INCOME:</b>				
PLEDGES & CONTRIBUTIONS	\$330,805	\$322,760	-2.4%	
LOOSE OFFERING	3,500	4,000	14.3%	
INVESTMENT INCOME	4,000	4,500	12.5%	
<b>TOTAL INCOME</b>	<u>\$338,305</u>	<u>\$331,260</u>	-2.1%	
<b>EXPENSES:</b>				
<b>OUTREACH and MISSION</b>				
GA, SYNOD, PRESBYTERY	13,000	13,000	0.0%	
LITTLE BLUE HOUSE(UnitedCampusMinistry)	1,400	1,400	0.0%	
KENDALL WHITTIER INC.	10,500	10,500	0.0%	
TMM	800	800	0.0%	
METRO TULSA MEALS ON WHEELS	2,000	2,000	0.0%	
LGBT MINISTRIES	900	900	0.0%	
MISSION PROJECTS	9,500	9,500	0.0%	Adjusted as percent of total budget
DAY CENTER MEALS	250	350	40.0%	
MISSION TRIPS & CONFERENCES	500	500	0.0%	
KENDALL-WHITTIER ELEMENTARY	900	900	0.0%	
SEQUOYAH ELEMENTARY	500	500	0.0%	
	<u>\$40,250</u>	<u>\$40,350</u>	0.2%	
<b>PASTORAL OUTREACH</b>				
PASTORAL ASSISTANCE	\$2,500	\$2,500	0.0%	
Outreach total as percent of income	12.64%	12.94%	2.4%	
<b>CHRISTIAN EDUCATION</b>				
CAMPS & CONFERENCES	750	500	-33.3%	
COLLEGE SCHOLARSHIPS	300	400	33.3%	
Yearly UNUSED AMOUNT TRANSFER	Transferred \$500	* Transferred \$300 *		*Previous year unused to COLLEGE SCHOLARSHIP FUND
LITERATURE & SUPPLIES	1,200	1,200	0.0%	
SMALL GROUP MINISTRIES	100	100	0.0%	
YOUTH PROGRAM	1,000	1,000	0.0%	
CHURCH RETREATS	550	500	-9.1%	
SOULFUL SINGERS	0	200	new	
CE PROGRAMS	500	0	-100.0%	
VACATION CHURCH SCHOOL	0	500	new	
TEACHER APPRECIATION	0	100	new	
STAFF TRAINING AND DEVELOPMENT	0	200	new	
LIBRARY	100	200	100.0%	
	<u>\$4,500</u>	<u>\$4,900</u>	8.9%	
<b>CONGREGATIONAL CARE</b>	275	450	63.6%	
<b>FELLOWSHIP</b>				
GENERAL (Fellowship)	2,700	2,950	9.3%	
COFFEE PURCHASE, PREP & CLEANUP	1,300	1,050	-19.2%	
LUNCHEON CLUB	500	500	0.0%	
	<u>\$4,500</u>	<u>\$4,500</u>	0.0%	
<b>VISITOR &amp; NEW MEMBER NURTURE</b>				
HOSPITALITY	500	500	0.0%	
	<u>\$500</u>	<u>\$500</u>	0.0%	
<b>TECHNOLOGY and COMMUNICATIONS</b>				
IT EXPENSE	2,000	2,000	0.0%	
ADVERTISING/PUBLICITY	200	200	0.0%	
	<u>\$2,200</u>	<u>\$2,200</u>	0.0%	
<b>WORSHIP &amp; MUSIC MINISTRY</b>				
MUSIC & SUPPLIES	4,250	4,250	0.0%	
MAINT. OF INSTRUMENTS	5,000	5,000	0.0%	
Yearly UNUSED AMOUNT TRANSFER	Transfer \$3,309	* Transfer \$2,755 *		Annually to MUSIC FUND (depends on final numbers)
WORSHIP SUPPLIES	1,500	1,500	0.0%	
	<u>\$10,750</u>	<u>\$10,750</u>	0.0%	

	2020	2021	%	
	<u>Final Budget</u>	<u>Final Budget</u>	Change	
<b>BUILDING &amp; GROUNDS MAINTENANCE</b>				
CUSTODIAL SERVICE CONTRACT	7,760	7,993	3.0%	Staff Raises 2021
PROPERTY & CASUALTY INS.	12,940	12,940	0.0%	
SUPPLIES	2,000	2,000	0.0%	
REPAIRS & MAINTENANCE	13,000	13,000	0.0%	
CAPITAL IMPROVEMENT	7,500	7,500	0.0%	goal is 10k/back to 2018 amount
Yearly UNUSED AMOUNT TRANSFER	Transfer \$0	* Transfer \$?	*	Annually to Capital Fund (\$0.00 for 2020)
UTILITIES	15,000	15,000	0.0%	
ELEVATOR CONTRACT	1,600	1,600	0.0%	
LAWN MOWING	1,600	1,600	0.0%	
	<u>\$61,400</u>	<u>\$61,633</u>	0.4%	
<b>GENERAL CHURCH EXPENSE</b>				
SERVICE CONTRACTS	6,000	6,000	0.0%	
BANKING FEES	180	400	122.2%	
OFFICE SUPPLIES & EXP.	2,000	2,000	0.0%	
ACCOUNTING EXPENSES	960	560	-41.7%	
SESSION EXPENSE	300	300	0.0%	
STEWARDSHIP CAMPAIGN	150	150	0.0%	
BACKGROUND CHECKS	20	20	0.0%	
STAFF HOSPITALITY	0	200	new	New request from Personnel Ministry Team
	<u>\$9,610</u>	<u>\$9,630</u>	0.2%	
<b>PASTOR 2020</b>				
SALARY	39,831	42,166		Staff Raises 2021
HOUSING & UTILITIES	38,000	38,000		
			3.0%	Salry+Hous= \$80,166
PENSION & MAJOR MEDICAL	28,797	29,661	3.0%	(37% of Salary+housing)
DENTAL INSURANCE	444	444		
Bonus	\$250 (non-budgeted)			
PROFESSIONAL EXPENSE	5,000	5,000		
403b Contribution (non taxed)	3,113	3,207	3.0%	403-b bi-monthly 4% of Salary+Housing
CONTINUING EDUCATION	1,750	1,750		
	<u>\$116,935</u>	<u>\$120,228</u>	2.8%	
<b>OTHER PERSONNEL</b>				
OFFICE MANAGER	36,716	37,818	3.0%	Staff Raises 2021
Bonus	\$250 (non-budgeted)			
CHILD CARE/CE WORKERS	4,700	4,700	0.0%	
MUSIC DIR SALARY	20,835	21,460	3.0%	Staff Raises 2021
Bonus	\$250 (non-budgeted)			
BELL CHOIR DIR SALARY	3,273	3,371	3.0%	Staff Raises 2021
DIR. OF MUSIC STUDY ALLOW	1,000	2,000	100.0%	for 2020: 1000 for Mike Gibson to attend AGO one time /-1,000 to MUSIC STUDY ALLOW FUND to be \$2,000 in 2021 for Dr Childs Study program
<b>2020 UNUSED AMOUNT GOING TO FUND</b>				
ORGANIST SALARY	18,551	19,108	3.0%	Staff Raises 2021
ORGANIST Bonus	\$250 (non-budgeted)			
ORGANIST VACATION SUB	600	800	33.3%	from W&M, \$50 more per, 200 each
ORGANIST MUSIC ALLOW	200	200	0.0%	
PULPIT SUPPLY	1,500	1,800	20.0%	from W&M, \$50 more per; 300 each
FICA	6,659	6,841	2.7%	=.0765% incl. \$3000 HISPANIC FELLOWSHIP
WORKER'S COMPENSATION	1,200	1,200		
PAYROLL PROCESSING	1,100	1,100		
	<u>\$96,335</u>	<u>\$100,399</u>	4.2%	
<b>TOTAL OPERATING EXPENSES</b>	<u>\$349,755</u>	<u>\$358,039</u>	2.4%	
Excess (Deficiency)	<u>(\$11,450)</u>	<u>(\$26,779)</u>	133.9%	

SELECTED DESIGNATED FUNDS:	Balance 1/1/2020	RECEIPTS	EXPENSES	Balance 12/31/2020	
MUSIC FUND	\$8,356	\$2,755	\$0	\$11,111	incl. \$2,755 MAINT. OF INSTR transfer
COLLEGE SCHOLARSHIP FUND	\$500	\$300	\$0	\$800	incl. \$300 COLL. SCHOL. transfer
CAPITAL FUND	\$5,781	\$20,000	\$13,500	\$12,281	incl. \$0 CAPITAL transfer
HISPANIC MINISTRY	\$21,395	\$2,670	\$6,000	\$18,065	
HISPANIC MINISTRY/Budget Information	<b>2020 Budget</b>	<b>2021 Budget</b>			
HISPANIC FELLOWSHIP	\$3,000	\$3,000		\$250.00 / month to Hispanic Fellowship leader	

## NOMINATING

**Committee Members:** Clay Finck-Ward, Moderator; Fred Schone

**Committee's general purpose and areas of responsibility:** Nominate Ruling Elders, and Nominating Committee members annually and as needed.

**Major goals for 2021:** Continue process for nominations.

**Major accomplishments and programs in 2020:** The Nominating committee was pleased to nominate for the **Class of 2023: Kathy Davis, Mike Gibson, Charles Stanford, Crystal Zerger**

**Committee activities which should be continued in the coming year:** Nomination of Class of 2024 Ruling Elders and nomination of Congregational committee member to serve 3 years.

**Committee's future dreams and/or plans:** Convene the committee in early summer in order to have a full slate of Ruling Elders to present to the August or September Session meeting. This will allow the congregation to vote on the slate and the Congregational member nominee at the October Called Congregational Meeting and to give the pastor time to train the incoming Elders.

Submitted by,  
**Clay Finck-Ward**  
Moderator

## OUTREACH & MISSION

**2020 Ministry Team members:** Mark Thurston, moderator, Terry Baxter, Martha Brown, Jennifer Campbell, Dewey Echols, Tally Ferguson, Gay Miller and Marianne Stambaugh.

Caroline Johnson continued to assist the team by coordinating the congregation's involvement with Tulsa Day Center, particularly the Saturday evening meals.

The Outreach and Mission Ministry Team helps to coordinate College Hill's efforts to provide support and resources to meet needs in the local community, throughout the United States and internationally. These efforts include financial, material and participation to address basic needs (food, water, electricity, school supplies and needs and clothing) or engagement with other social justice organizations. Whenever possible, we try to leverage our efforts with other's efforts to be as effective as we can while keeping efficiently focused on the end result.

Cancellations of church services and community activities due to Covid-19 issues, restricted the manner in which the Team could participate in and support traditional and new activities.

The team, primarily through the efforts of Gay Miller and Marianne Stambaugh, continued to engage with and support both Kendall Whittier and Sequoyah elementary schools. Funds and supplies were contributed to those schools to assist with their educational, social and health care programs by providing educational materials, recreational supplies, clothing and health care supplies.

As possible the Team requested canned goods and food donations which were distributed by Terry Baxter and others to the Kendall Whittier, Inc. food pantry. Terry Baxter and others volunteer for food packing and delivery for the food pantry.

While the church was able to hold services the Team operated the "Fair Trade Store" to raise funds for donations.

*Financial distributions were made as follows:*

- \$600 to Community Foodbank of Eastern Oklahoma  
For the Kids Against Hunger Program
- \$600 to Synod of the Sun  
For "Solar Under the Sun"
- \$600 to Kendall Whittier Inc.  
For Their Food Pantry
- \$600 to Tulsa Day Center
- \$1100 to Neighbors Along the Line
- \$600 to Catholic Charities of Eastern Oklahoma  
For Immigration Work
- \$600 to 1921 Tulsa Race Massacre Centennial Commission
- \$600 to Presbyterian Disaster Assistance
- \$400 to Emergency Infant Services
- \$600 to Marion Medical Mission
- \$600 to Doctors without Borders



➤ \$200 to Ann Lamar for her Jail Ministry

➤ \$500 To Synod of the Sun  
For Dismantling Racism Program

➤ \$1400 to Oklahomans for Equality

➤ \$1000 to Just Hope  
For Backpack Program

➤ \$500 to Greater Tulsa Meals on Wheels

➤ \$250 to City Light Foundation  
For: Night Light Tulsa

In addition, funds were also distributed from the Outreach and Mission Budget to: Kendall Whittier, Inc., Tulsa Metropolitan Ministries, Little Blue House, Kendall Whittier Meals on Wheels, and Day Center Meals.

**Goals for 2021 include:**

- Prepare an Outreach and Mission Operations Manual.
- Prepare a library of materials describing the missions of the charities to which we contribute.
- Recruit new members for the Team.
- Work with other progressive churches to leverage efforts and increase mutual involvement.
- Continue to sponsor church events to further the goals of the Outreach and Mission Team.

We encourage everyone to keep us informed of matters relevant to this Team's work.

Respectfully submitted,  
**Mark Thurston**, Moderator

## PERSONNEL

**Roster of Ministry Team Members:** Jim Brady; Charlotte Burton; Kathy Evanson; Marilyn Hill; Fred Schone, Moderator

**Ministry Team's general purpose and areas of responsibility:** The Personnel Ministry Team supports the Pastor in all facets of his/her supervision of College Hill's employees. This includes annually providing staff performance reviews, salary recommendations, reviewing job descriptions and College Hill's Personnel Policy and updating them as necessary, as well as filling staff positions when vacant (other than pastor staff). It also has input into the Pastor's Terms of Call.

**Major goals for 2021:** Conduct the above reoccurring responsibilities as well as a continuation of the efforts started in 2020 to expand Personnel's support/relationship with College Hill's staff

**Major accomplishments and programs in 2020:**

Efforts to expand support/relationship with staff:

- Brainstormed actions to affect goal & force ranked by impact (17 considered)
- Developed and administrated staff survey to evaluate their perception of how College Hill stacked up against nine staff management categories generally considered as best practices
- Evaluated survey results and developed responses to staff offered concerns
- Conducted Zoom meetings with staff to get to know them better as individuals
- Added staff best practices articles as reference documents to College Hill's Personnel Policy
- Included the Personnel moderator as a participant in future staff performance reviews

**Highlights and celebrations in 2020:**

Celebrations are in order for the following College Hill employment anniversaries—

12 years: Rev. Todd Freeman as Pastor

6 years: Mike Gibson as Organist

10 years: Lisa Hays as Office Administrator/Manager

14 years: Dr. Kim Childs as Director of Music Ministry

**Uncompleted tasks and objectives:** No major items

**Ministry Team activities which should be continued in the coming year:** All those listed

**Ministry Team's activities which should be discontinued or significantly altered in the future:** None

**Ministry Team's future dreams and/or plans:** To have staff input play a bigger role in our ongoing efforts to design better work environments that empower and support employee productivity

**Additional comments:** It's been a pleasure to work with Rev. Todd, Mike, Lisa and Kim this year as they are a very talented and dedicated group of individuals

Respectfully Submitted,

**Fred Schone**

Moderator

## TECHNOLOGY & COMMUNICATION

**Team Members:** Chris Newsome, Moderator; Terry & Emily Gamel; Clay Finck-Ward; Parker Brobston

**General Purpose:** The team oversees all the technological and communication needs for the church.

**Major Goals for 2021:** Weekly usage of the new live streaming system we purchased a few months ago

**Major Accomplishments for 2020:** We have upgraded the Wi-Fi in the sanctuary with a dedicated internet for the streaming system, and also have purchased the streaming system for the Sunday services, etc. which we used for the first time in October for the parking lot service; A new video camera was also purchased, to be used with the new streaming system.

**Ministry Team's future dreams and/or plans:** We will continue to work on the streaming system to prepare it for weekly use; also will be creating a manual so others can assist with the streaming.

Respectfully Submitted,  
**Chris Newsome**, Moderator

## **VISITOR AND NEW MEMBER NURTURE**

### **Members:**

Clay Finck-Ward  
Bryan Finck-Ward  
Gretchen Hrachovec  
Kathy Brandon

What to say about 2020. The first part of the year we were going great guns:

- A New Member lunch was held in February.
- The bulletin board in the narthex continued to be updated with new Session members and articles about new members.
- Visitor bags containing church information and opportunities were passed out right and left by Mike Wood. The bags were enriched with the addition of a beautiful College Hill bookmark designed and produced by Gretchen and Mark Thurston.
- A table was set up in Fellowship Hall after worship to provide visitors and new members another occasion to visit with team members concerning the variety of opportunities offered by College Hill.

After the church closing:

- The team conducted a Zoom get together the end of May with some of the brand-new members as well as some recent members. We had a great time, lots of good conversation and new members, especially, got to know the members of the team and each other better.
- In June we delivered baked goods (thank you, Kathy) as well as some church information, to the doorsteps of the new members.

Whatever happens in 2021, the Visitor and New Member Nurture Ministry Team will be ready to again welcome visitors and assist new members into the life of College Hill when our Re-Union Ministry Team determines it is safe to do so.

Submitted by:

**Sue Haskins**

Moderator

## **WORSHIP & MUSIC**

### **Looking back at 2020**

Just a year ago at this time, none of us could really have predicted the challenges and rewards of 2020. Yet, in March, we began virtual worship services on YouTube and they continue to this day. During that time, we have found new ways to celebrate the major church liturgical seasons; we have developed new skills in video editing and production (or dusted off old skills); and we have found ways to worship together outdoors while still maintaining safety. Through the course of the year, we have tried new things, and made adjustments. Then tried more new things, and made more adjustments. In ways both large and small, this has been a year of challenges and experimentation in worship.

### **Ministry Team Members**

Despite the Pandemic, we found ways to gather together and do the work of our team. Heartfelt thanks to all of the team, it has been a joy to serve with you: Kathy Davis, Cynthia Fox, Gini Fox, and Dena Schone, along with our staff members of the team: The Rev. Todd Freeman, Dr. Kim Childs, and Mike Gibson. They responded to this unusual year with energy and creativity.

Our thanks to Chris Newsome for his kick-start to our video worship services, not only producing the first few, but also setting up the church's YouTube channel and providing the foundations for live streaming of worship services in this coming year.

### **Marking the Seasons: Special Services**

Special moments in the church year were marked in worship, both in person and virtual worship on TV. Services in the church parking lot helped the congregation to celebrate together on Pentecost, World Communion Sunday and Christmas Eve. Thanks to the worship and music team members for planning and carrying out these services.

### **Words of Gratitude**

Almost a year of virtual worship service have required a lot from Reverend Todd, Kim and Mike. Besides helping maintain the camaraderie of the choir members through virtual get-togethers over Zoom, Kim has been featured singing anthems many weeks, while Mike has increased our appreciation of preludes and postludes with his spoken introductions. The sheer physicality of playing the organ so beautifully has also become apparent through the video of the virtual services. Reverend Todd has picked up video editing and production, while challenging us with timely and thought-provoking sermons, making Sunday mornings "must see TV".

### **Looking Ahead to 2021**

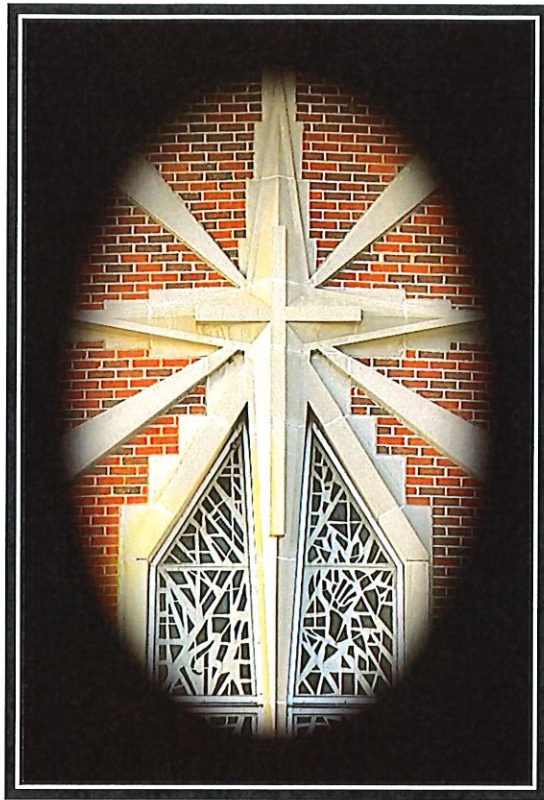
We are cautiously optimistic and excited by the prospect of returning to worship together in the sanctuary sometime later this year once we can do that safely. The worship and music team has worked with the reunion ministry team to help develop processes and procedures for safe, in-person worship. We will still plan to stream the worship service live on Sunday morning for those who cannot attend in person. None of us know exactly when that day may be, but we all look forward to it eagerly when the time is right.

### **An invitation**

Kathy Davis will rotate into the moderator's position this year for the worship and music ministry team. If you would like to help with the worship and music ministry at College Hill, the team would be happy to have you join us. Contact information for Kathy and the other team members is available through the church directory.

Respectfully submitted,  
Bill Nole, Moderator

# Financial Statements



# College Hill Presbyterian Church

BUDGET VS. ACTUALS: FY\_2020 - FY20 P&L

January - December 2020

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
<b>Income</b>			
Income			
Contributions	19,550	14,400	5,150
Investment Income	9,134	4,000	5,134
Loose Offering		3,500	-3,500
Non-Profit Revenue	323		323
Pledges	321,965	316,405	5,560
<b>Total Income</b>	<b>350,972</b>	<b>338,305</b>	<b>12,667</b>
<b>Total Income</b>	<b>\$350,972</b>	<b>\$338,305</b>	<b>\$12,667</b>
<b>GROSS PROFIT</b>	<b>\$350,972</b>	<b>\$338,305</b>	<b>\$12,667</b>
<b>Expenses</b>			
Building & Grounds			
Capital Improvement	9,400	7,500	1,900
Custodial Service Contract	7,760	7,760	-0
Elevator Contract	544	1,600	-1,056
Lawn Care	1,752	1,600	152
Property & Casualty Insurance	12,940	12,940	0
Repairs & Maintenance	10,525	13,000	-2,475
Supplies	346	2,000	-1,655
Utilities	16,485	15,000	1,485
<b>Total Building &amp; Grounds</b>	<b>59,752</b>	<b>61,400</b>	<b>-1,648</b>
Christian Education			
Camps & Conferences		750	-750
Church Retreats		550	-550
College Scholarships	300	300	0
Library		100	-100
Literature & Supplies	1,062	1,200	-138
Programs	372	500	-128
Small Group Ministries		100	-100
Youth Program	258	1,000	-741
<b>Total Christian Education</b>	<b>1,992</b>	<b>4,500</b>	<b>-2,508</b>
Congregational Care			
Membership Materials	463	275	188
<b>Total Congregational Care</b>	<b>463</b>	<b>275</b>	<b>188</b>
Fellowship			
Coffee Service	1,040	1,050	-10
General	403	2,950	-2,547
Luncheon Club	18	500	-482
<b>Total Fellowship</b>	<b>1,460</b>	<b>4,500</b>	<b>-3,040</b>
General Church Expense			
Accounting Fees	1,210	960	250

# College Hill Presbyterian Church

BUDGET VS. ACTUALS: FY\_2020 - FY20 P&L

January - December 2020

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Background Check		20	-20
Banking Fees	771	180	591
Office Supplies	2,087	2,000	87
Service Contracts	4,854	6,000	-1,146
Session	180	300	-120
Stewardship Campaign	84	150	-66
<b>Total General Church Expense</b>	<b>9,187</b>	<b>9,610</b>	<b>-423</b>
Outreach & Mission			
Day Center Meals	598	250	348
GA, Synod, Presbytery	13,000	13,000	0
Kendall Whittier Elementary	636	900	-264
Kendall Whittier Inc	10,500	10,500	0
LGBT Ministries	900	900	0
Meals on Wheels	2,000	2,000	-0
Mission Projects	9,297	9,500	-203
Mission Trips & Conferences	500	500	-0
Sequoyah Elementary	635	500	135
Tulsa Metropolitan Ministry	800	800	-0
United Campus Ministry	1,400	1,400	-0
<b>Total Outreach &amp; Mission</b>	<b>40,266</b>	<b>40,250</b>	<b>16</b>
Pastor			
Continuing Education	155	1,750	-1,595
Dental Insurance	443	444	-1
Housing & Utilities	38,000	38,000	-0
Payroll, Rev. Todd Freeman	40,081	39,831	250
Pension & Major Medical	28,844	28,797	47
Professional	3,466	5,000	-1,534
Retirement 403(B)	3,113	3,113	-0
<b>Total Pastor</b>	<b>114,102</b>	<b>116,935</b>	<b>-2,833</b>
Pastoral Outreach			
Pastoral Assistance	2,321	2,500	-179
<b>Total Pastoral Outreach</b>	<b>2,321</b>	<b>2,500</b>	<b>-179</b>
Personnel			
Charles Gibson, Organist	18,801	18,551	250
Child Care Workers	2,887	4,700	-1,814
FICA, Employer	6,589	6,659	-70
Kim Childs, Bell Choir Director	3,306	3,273	33
Kim Childs, Music Director	21,052	20,835	217
Lisa Hays, Office Manager	36,966	36,716	250
Music Staff Study Allowance		1,000	-1,000
Organist Music Allowance		200	-200
Organist Vacation Sub	150	600	-450



# College Hill Presbyterian Church

BUDGET VS. ACTUALS: FY\_2020 - FY20 P&L

January - December 2020

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Payroll Processing	1,108	1,100	8
Pulpit Supply	450	1,500	-1,050
Worker's Compensation	1,403	1,200	203
<b>Total Personnel</b>	<b>92,711</b>	<b>96,334</b>	<b>-3,623</b>
Technology & Communication			
Advertising & Publicity	96	200	-105
Information Technology	1,669	2,000	-331
<b>Total Technology &amp; Communication</b>	<b>1,764</b>	<b>2,200</b>	<b>-436</b>
Uncategorized Expenditure	-30		-30
Visitor & New Member Nurture			
Hospitality	226	500	-274
<b>Total Visitor &amp; New Member Nurture</b>	<b>226</b>	<b>500</b>	<b>-274</b>
Worship & Music			
Maintenace of Instruments	5,000	5,000	0
Music & Supplies	3,768	4,250	-482
Worship Supplies	1,801	1,500	301
<b>Total Worship &amp; Music</b>	<b>10,569</b>	<b>10,750</b>	<b>-181</b>
<b>Total Expenses</b>	<b>\$334,783</b>	<b>\$349,755</b>	<b>\$ -14,971</b>
NET OPERATING INCOME	<b>\$16,189</b>	<b>\$ -11,450</b>	<b>\$27,638</b>
NET INCOME	<b>\$16,189</b>	<b>\$ -11,450</b>	<b>\$27,638</b>

# College Hill Presbyterian Church

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking At SpiritBank	32,776
<b>Total Bank Accounts</b>	<b>\$32,776</b>
Other Current Assets	
Accounts Receivable	1,765
Investments	
Fidelity Money Market Fund	8,677
Texas Presbyterian Foundation - Endowment	246,403
Texas Presbyterian Foundation - Harold Hill	94,198
Texas Presbyterian Foundation - Special Gifts	96,745
Texas Presbyterian Foundation - Unrestricted	100,800
<b>Total Investments</b>	<b>546,824</b>
Undeposited Funds	2,425
<b>Total Other Current Assets</b>	<b>\$551,014</b>
<b>Total Current Assets</b>	<b>\$583,790</b>
<b>TOTAL ASSETS</b>	<b>\$583,790</b>

# College Hill Presbyterian Church

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Chase Visa	
Lisa Hayes	539
Mike P.	173
Rev. Todd	3,503
<b>Total Chase Visa</b>	<b>4,215</b>
<b>Total Credit Cards</b>	<b>\$4,215</b>
Other Current Liabilities	
Payroll Tax Liabilities	
Flexible Spending Accounts	1,632
Retirement 403(B)	-527
<b>Total Payroll Tax Liabilities</b>	<b>1,105</b>
Special Collections	
2018 Piano Purchase	250
Day Center for the Homeless	668
Kendall Whittier Food Pantry	90
One Great Hour of Sharing	119
<b>Total Special Collections</b>	<b>1,127</b>
Special Funds	
Endowment	249,961
Harold Hill Lecture Series	83,345
Unrestricted	100,800

# College Hill Presbyterian Church

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL
<b>Total Special Funds</b>	<b>434,106</b>
Special Gifts	
Anniversary and History	1,814
Capital Fund	12,281
Children's Ministry	505
College Scholarships	800
Fellowship Penny Fund	1,852
Flowers	1,213
Hispanic Ministry	18,065
Jane Hill Memorial Fund	641
Memorial	7,207
Music Fund	11,111
Outreach (Fair Trade, etc.)	184
Pastor Discretionary	597
Peacemaking Fund	5,299
Prison Ministry	330
Scholarships	1,829
Youth Projects	2,971
<b>Total Special Gifts</b>	<b>66,700</b>
<b>Total Other Current Liabilities</b>	<b>\$503,038</b>
<b>Total Current Liabilities</b>	<b>\$507,253</b>
<b>Total Liabilities</b>	<b>\$507,253</b>
Equity	
Net Assets	
Unrestricted - Advance Pledges	34,200
<b>Total Net Assets</b>	<b>34,200</b>
Unrestricted Net Assets	26,148
Net Income	16,189
<b>Total Equity</b>	<b>\$76,537</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$583,790</b>

College Hill Presbyterian Church  
 Summary of General Fund Revenue and Expenditures  
 Rounded to Nearest \$100  
 Unaudited

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Revenue:</b>										
Pledges	262,600	282,300	266,600	281,800	284,600	297,000	333,400	320,600	322,400	322,000
Loose Offering	3,200	2,600	2,100	2,500	3,700	4,000	3,300	3,800	4,100	9,100
Rent	3,800	400	1,300	900	1,200	1,000	0	700	0	323
Other	4,000	6,200	(700)	5,600	100	3,800	5,100	(1,200)	10,800	19,600
<b>Total Revenue</b>	<b>\$273,600</b>	<b>\$291,500</b>	<b>\$269,300</b>	<b>\$290,800</b>	<b>\$289,600</b>	<b>\$305,800</b>	<b>\$341,800</b>	<b>\$323,900</b>	<b>\$337,300</b>	<b>\$351,000</b>

<b>Expenditures:</b>										
General Mission	31,000	35,300	34,700	35,400	35,500	36,700	38,100	37,500	39,000	40,266
Operations	220,900	238,600	232,600	247,500	256,400	263,800	280,500	292,000	296,600	294,600
<b>Total Expenditures</b>	<b>\$251,900</b>	<b>\$273,900</b>	<b>\$267,300</b>	<b>\$282,900</b>	<b>\$291,900</b>	<b>\$300,500</b>	<b>\$318,600</b>	<b>\$329,500</b>	<b>\$335,600</b>	<b>\$334,900</b>

<b>Net Income:</b>	<b>\$21,700</b>	<b>\$17,600</b>	<b>\$2,000</b>	<b>\$7,900</b>	<b>(\$2,300)</b>	<b>\$5,300</b>	<b>\$23,200</b>	<b>(\$5,600)</b>	<b>\$1,700</b>	<b>\$16,100</b>
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College Hill Presbyterian Church  
Special Funds Cash Flow Report  
Unaudited

	Balance 12/31/19	Earnings	Inflow	Outflow	Balance 12/31/20
<b>Special Funds</b>					
Endowment	198,975	48,395	2,591	-	249,961
Harold Hill Lecture	71,110	12,134	100	-	83,345
Unrestricted	88,614	12,187	-	-	100,800
<b>Total</b>	<b>358,700</b>	<b>72,716</b>	<b>2,691</b>	<b>-</b>	<b>434,106</b>
<b>Special Gifts</b>					
Anniversary & History	1,814	-	-	-	1,814
Capital	5,781	-	20,000	(13,500)	12,281
Children's Ministry	505	-	-	-	505
College Scholarships	500	-	300	-	800
Fellowship Ministry	1,852	-	-	-	1,852
Flowers	1,368	-	-	(154)	1,213
Hispanic Ministry	21,395	-	2,670	(6,000)	18,065
Jane Hill Christian Ed	641	-	-	-	641
Memorial	19,374	-	1,620	(13,787)	7,207
Music Fund	8,356	-	2,755	-	11,111
Outreach Committee	780	-	572	(1,167)	184
Pastor Discretionary	50	-	600	(53)	597
Peacemaking	4,588	-	1,015	(304)	5,299
Prison Ministry	330	-	-	-	330
Scholarships	1,829	-	-	-	1,829
Youth Projects & Activities	2,971	-	-	-	2,971
<b>Total</b>	<b>72,135</b>	<b>-</b>	<b>29,531</b>	<b>(34,966)</b>	<b>66,700</b>
<b>Special Collections</b>					
2018 Piano Purchase	250	-	-	-	250
Day Center for the Homeless	203	-	465	-	668
Kendall Whittier Elementary	25	-	-	(25)	-
Kendall Whittier Food Pantry	100	-	1,110	(1,120)	90
One Great Hour of Sharing	19	-	100	-	119
<b>Total</b>	<b>597</b>	<b>-</b>	<b>1,675</b>	<b>(1,145)</b>	<b>1,127</b>
Total Inflow/Outflow			33,897	(36,111)	



# COLLEGE HILL PRESBYTERIAN CHURCH

TODD FREEMAN, PASTOR    WORSHIP 11:00 • CHURCH SCHOOL 9:30

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